

Building

SILVER SPRING TOWNSHIP



Zoning

8 Flowers Drive, Mechanicsburg, PA 17050, 717-766-0178
Office Hours: 8am to 4pm, Monday- Friday

Application Cover Sheet

Nonrefundable Application Fee: \$75.00 Residential \$150.00 Commercial \$30.00 Driveway

PROJECT TYPE

Table with 4 columns: Addition, Alteration, Deck, Detached Accessory Structure, Change of Use/Occupancy, Existing, Proposed, Driveway, Fence, New Commercial Building, New Single-Family Home, Demolition, Other, Patio/Porch, Pool, Shed, Sidewalk

INTENDED USE OF STRUCTURE:

Describe Project in Detail (Use Back of Application If Needed):

TOTAL COST OF BUILDING CONSTRUCTION MATERIALS AND LABOR (CONTRACT PRICE OR MARKET VALUE):

\$ (Required)

Site Street Address: Lot #:

City, State, Zip Code:

Development/Business Name/Phase # Floodplain: YES NO

Property Owner:

Mailing Address:

Phone: Email:

Contact Person (if other than Owner):

General Contractor:

Street Address:

City, State, Zip Code:

Phone: Email:

Job Site Supervisor (If applicable): Cell:

AFFIDAVIT

I hereby authorize and certify that I am the owner in fee or the authorized agent of the owner in fee of the property upon which the work authorized by the permit sought will be performed. I further certify that all work will be performed in accordance with all applicable laws and regulations of the United States of America, the Commonwealth of Pennsylvania, and Silver Spring Township. I hereby certify that the information submitted in accordance with this application is true and correct under penalty of Title 18 Section 4904 of the PA Code and that I further agree to pay for costs as stated in the Township fee schedule.

Signature of Owner or Authorized Agent

Printed Name

Date

Phone:

Email:

Office Use Only - Permits Required: [] BUILDING [] ZONING [] STORM WATER [] DRIVEWAY

Zoning Sign Permit

YES	NO	N/A	Application Description	Comment	Received
			Application Fee (See current fee schedule)		
			Zoning Application (complete and legible)		
			Septic Approval-Any new proposed impervious on a property containing a septic system requires approval from the Township SEO. Contact Gary Morrow at 717-319-1301 for approval prior to submitting application.		
			Site Plan of property showing all footprint/s of existing structure as well as all proposed footprint/s		
			Indicated proposed set-backs from the property line		
			Height of proposed structure indicated on application		
			Impervious Worksheet (excludes fencing)		
			Workers Compensation/exemption form (exemption form must be notarized and original form)		
			Storm Water approval for any new impervious over 1,000 sq		
			Flood Plain Approval (Elevation Cert. LOMA)		

Have special exceptions, conditional uses and/or variances been granted for the proposed use? Yes No

If yes, please provide approval docket number _____

Freestanding Pole/A Frame Sandwich Board Sign	
Number of Signs	
Sign Area	
Height (Including Pole)	
Width	
Front Yard Setback	
Side yard Setback	
Rear Yard Setback	

Flat Wall Sign	
Number of Signs	
Sign Area	
Height	
Width	
Feet Projected from Wall	

Billboards and Other Types of Signs	
Number of Signs	
Sign Area	
Height (Including Pole)	
Width	
Front Yard Setback	
Side yard Setback	
Rear Yard Setback	

*Plot plans and sign diagrams are required to show the above criteria and other applicable information.

**A building permit application may be required at the time of submission. Please ask if a building permit is required.

***** TEMPORARY CONTRACTOR AND DEVELOPMENT SIGNS MAY REQUIRE AN ADDITIONAL ZONING SIGN PERMIT. REFER TO SECTION 313.3 TEMPORARY SIGN REQUIREMENTS.**

For Inter-office Use Only	
Date Received:	<div style="display: flex; justify-content: space-between;"> Approved Denied </div>
Zoning Sign Permit Number:	Returned (Incomplete Information Provided)
Zoning District:	Amount Paid:
Application Fee Check Number:	Zoning Officer Signature / Date:

Building Permit Information

New or Existing Residential Structure Only

Existing Residential, Check One		New Residential Only	
Single Family Detached		No. Bedrooms:	
Duplex		No. Bathrooms: Full:	Half:
Multi-Family		Livable Area & Finished Basement Square Footage:	
Townhouse		Garage Square Footage:	
Other		Unfinished Basement/Crawl Space:	

New Residential Dwelling Indicate total cost of all Decks and Porches \$ _____ New Non-Residential Structure Indicate total cost of all Accessory Structures, Including Retaining Walls, Fences, Light Poles etc. \$ _____

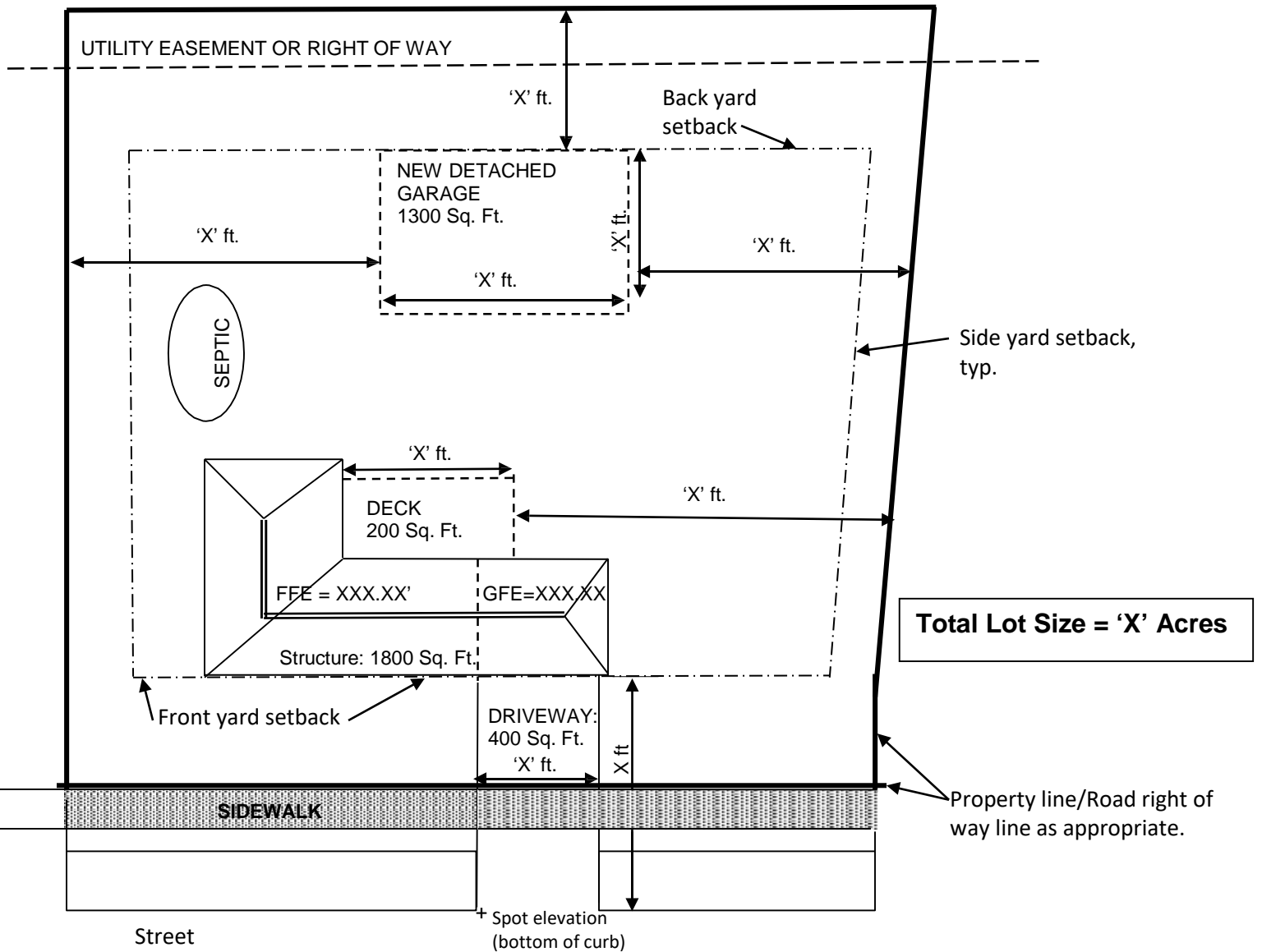
Yes	No	N/A	Comment	Received
			Application Fee (See current fee schedule)	
			Building Permit Application	
			Sewer/Reservation or Septic permit	
			Worker's Compensation Verification or Exemption (Exemption must be notarized and original form)	
			Sprinkler Option Affidavit (New homes only)	
			2 Sets Complete & Legible Construction Drawings	
			Mechanical, Energy, Plumbing and Electrical Plans	
			Swimming Pool Specifications	
			Expedited Residential Plans –Stamped by Engineer (See current fee schedule)	
			Demo Commercial – DEP Approval	
			Residential and Commercial Demo – Non-Historic Structure Approval	
			New bedroom or any new proposed impervious on a property containing a septic system requires approval from the Township SEO. Contact Gary Morrow at 717-319-1301 for approval prior to submitting application.	

***ALL Commercial Plans must be Engineer Stamped** Or see Township Building Official

For InterOffice Use Only	
Construction Type:	Building Permit Number:
Occupancy Class:	Application Fee Check Number:
Tax Parcel No.:	

KNOXBOXES ARE REQUIRED FOR ALL NEW COMMERCIAL BUILDINGS AND COMMERCIAL TENANT FIT-OUTS/CHANGE OF USE. KNOX BOX ORDER FORMS WILL BE INCLUDED WITH APPROVED BUILDING PERMIT.

Site Plan and Impervious Coverage (Example)



Legend: 'X' is measured in feet or feet and inches.

FFE = Finished floor elevation to 1/100th (not to be confused with top of foundation wall elevation)

GFE = Garage floor elevation to 1/100th (not to be confused with top of foundation wall elevation)

- Notes:**
1. Building footprint to include a parts of the building envelope whether or not they are on a foundation in accordance with IRC Section 302.1, Table R302.1
 2. Sidewalk have a maximum cross slope of 2.0% Driveways have a maximum longitudinal slope of 8.0%
 3. Public sidewalk width needs to be indicated if it is less than 5'.

* TEMPORARY CONTRACTOR AND DEVELOPMENT SIGNS MAY REQUIRE AN ADDITIONAL ZONING SIGN PERMIT. REFER TO SECTION 313.3 TEMPORARY SIGN REQUIREMENTS.



IMPERVIOUS COVERAGE WORKSHEET

Impervious Coverage: All surfaces of which rainwater cannot penetrate through

Property Owner: Property:

Address:

Total Lot Square Footage / Acres:

Impervious Square Footage Breakdown

House/Garage =

 SF

Driveway =

 SF

Shed(s), Pool(s) or other Accessory Structures =

 SF

Patio, Walkways, Decks or Paths =

 SF

Other (Describe)

 SF

Total Existing Square Footage Used =

 SF

Proposed Additional SF =

 SF

(Define the coverage i.e.; Patio, Shed, Walkway, Etc.)

Grand Total of All Impervious Coverage =

 SF

**When calculating the Impervious coverage of a building, only include the square footage of the footprint. Do not include the total square footage of the building.*

For Inter-office Use Only

SD/LD Plan Ref

Percent of Impervious Allowed:

Percent of Impervious Provided:

Comments:
