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**Credit Application Instructions**

1. This form is provided to Stormwater Management customers who believe they qualify for an approved Stormwater Management Credit. Customers should review the Credit Manual for eligibility requirements for Credits.
2. Please fill out all sections on the first page of the form, except for the last section marked "For Township Use Only". Please fill out all applicable sections on pages 1 and 2 related to the Credits you are applying for.
3. You may attach supporting documentation to the form. Please note that any submitted documentation will not be returned to the customer. Please mail completed form to:

Silver Spring Township  
8 Flowers Drive, Mechanicsburg, PA 17050  
Attn: Stormwater Management Credit Administrator

4. A Township representative will review the Stormwater Management Credit Application Form within 60 days of receipt of the completed form.
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**Attached Documents**

The following documentation must be submitted for an application to be reviewed

- 1 Completed and signed credit application form.
  2. Photographs of the site showing layout, inlets, outlets, etc.
  3. Owner's operation and maintenance plan.
  4. Previous year's maintenance log. (Existing facilities only)
  5. Application fee if one is established.
  6. Escrow deposit of \$2,000 if applicable.
  7. The Township may require for the following additional documentation to be submitted:
    - a. Design documentation, as-built or construction drawings, and an engineering analysis from a Pennsylvania licensed professional engineer.
    - b. Documentation from a licensed engineer that the facility is in proper working order. (Existing facilities only)
    - c. Other documentation as may be required at the request of the Township.
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**\*Please review the Township's Stormwater Management Program Credit Manual before applying\***

Select the credit(s) being applied for (check applicable boxes):

<input type="checkbox"/> Peak Rate Control / Volume Control Structural BMP	<input type="checkbox"/> Education Credit
<input type="checkbox"/> Low Impact Parcel Credit	<input type="checkbox"/> Stormwater Partnership Credit
<input type="checkbox"/> NPDES Industrial Stormwater Permit Compliance	

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Customer Information

Owner's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alt. Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Property Address: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

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**Additional Information**

If you are applying for any of the following credits, the Township will contact you to discuss the details of the credit after you submit page 1 of the application.

- Credits related to BMPs
  - Education Credit
  - Stormwater Partnership Credit
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**Confirmation of Credit Conditions and Township Access Rights**

I, (please print name) \_\_\_\_\_ agree to all conditions of the Credits I have applied for as outlined in the *Silver Spring Township Stormwater Management Program Credit Manual*. Additionally, I agree that Silver Spring Township may at reasonable times enter my property to inspect the property or condition or operation of BMPs.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR TOWNSHIP USE ONLY**

Date Received: _____	Credit(s): <input type="checkbox"/> Granted <input type="checkbox"/> Denied
Date Reviewed: _____	% Credit to be Applied: _____
Date of Credit Expiration: _____	Reviewer: _____