

## BS&A Online -Contractors Create an Account

Step 1- Go to: <https://bsaonline.com/?uid=2622>

BS&A Online Home Services Municipalities Currently not signed in

Silver Spring Township | Cumberland County | PA

Search: Building Department By: Address Enter an address or address range such as 100-200 Main St

Use Advanced Address Search

**SERVICES**

- Public Records Search
- All Record Search
- Building Department Search
- Building Department
- Apply for a Permit
- Building Department Search
- Rental Property Search
- Citizens' Requests
- Create New Request
- Look Up Request
- Work Order
- View Work Order Schedule

**MUNICIPALITIES**

Select a Municipality

**ACCOUNT**

- Sign In
- Register
- Why Register?
- Remote Assistance

**Welcome**

Welcome to BS&A Online, powered by BS&A Software. This page is filled with customizable widgets that allow you to interact with the BS&A data provided by the online and desktop applications.

- [Click here to learn more about this BS&A Online page and widgets](#)
- [Click here to learn more about BS&A Online basics](#)
- [Click here to learn more about free lookups on BS&A Online](#)
- [Click here to learn more about BS&A Online payments](#)
- [Click here to learn more about BS&A Online favorites](#)

\*\*Disclaimer: BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Step 2- Click Register

BS&A Online Home Services

Silver Spring Township | Cumberland County | PA

Search: Building Department By: Address Enter an address or address range such as 100-200 Main St

Use Advanced Address Search

**SERVICES**

- Public Records Search
- All Record Search
- Building Department Search
- Building Department
- Apply for a Permit
- Building Department Search
- Rental Property Search
- Citizens' Requests
- Create New Request
- Look Up Request
- Work Order
- View Work Order Schedule

**MUNICIPALITIES**

Select a Municipality

**ACCOUNT**

- Sign In
- Register
- Why Register?
- Remote Assistance

**Welcome**

Welcome to BS&A Online, powered by BS&A Software. This page is filled with customizable widgets that allow you to interact with the BS&A data provided by the online and desktop applications.

- [Click here to learn more about this BS&A Online page and widgets](#)
- [Click here to learn more about BS&A Online basics](#)
- [Click here to learn more about free lookups on BS&A Online](#)
- [Click here to learn more about BS&A Online payments](#)
- [Click here to learn more about BS&A Online favorites](#)

\*\*Disclaimer: BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Step 3- Create an Account, make sure to enter Account Information (this will be needed later in the process)

**Create an Account**  
Please provide the information requested below to create an Account.

Already Registered? [Click here to Sign In](#)

**Create a New Account**

Please note: These credentials grant access to the municipal searches on BS&A Online. As an additional convenience, BS&A and participating municipalities may require additional credentials.

★ User Name:   
Your User Name is what you will use to log into the site in the future. Please make note of your User Name.

★ My e-mail address is:   
★ Confirm e-mail:

Protect your account and information with a password.

★ Enter a new Password:   
The Enter a new Password field is required.

★ Re-enter password:   
Password is too short

**Account Information (Optional)**  
Enter in any information about your account which will be requested if you sign up as a Business Account. Additionally your information may be used for marketing purposes.

**Verify Code**  
Check the box below to verify you are a human. This security feature helps prevent automated programs from registering for accounts.

I'm not a robot

reCAPTCHA  
Privacy - Terms

Step 4- You will receive an e-mail to activate your account.

Step 5- Click on the link in your email

Step 6- Activate Account

Step 7- Click to Login -will be routed to login page

Step 8- Sign in

Step 9 – Click Link Account

Step 10- Contact the Township to Link your account. Caitlin Shive 717-766-0178 x 3501

Step 11- Enter Contractor pin supplied by the Township. Click Submit

Your account is not currently linked to a name record in this municipality. Please obtain your PIN from the municipality to allow viewing of your full history, as well as the ability to apply for permits online.

Enter the PIN provided to you by the municipality:

PIN:

**\*\*Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content. We do not believe there are errors in the data.

You are now able to submit permits through our online portal.

If you need any assistance through this process, please contact the Township Office.

717-766-0178