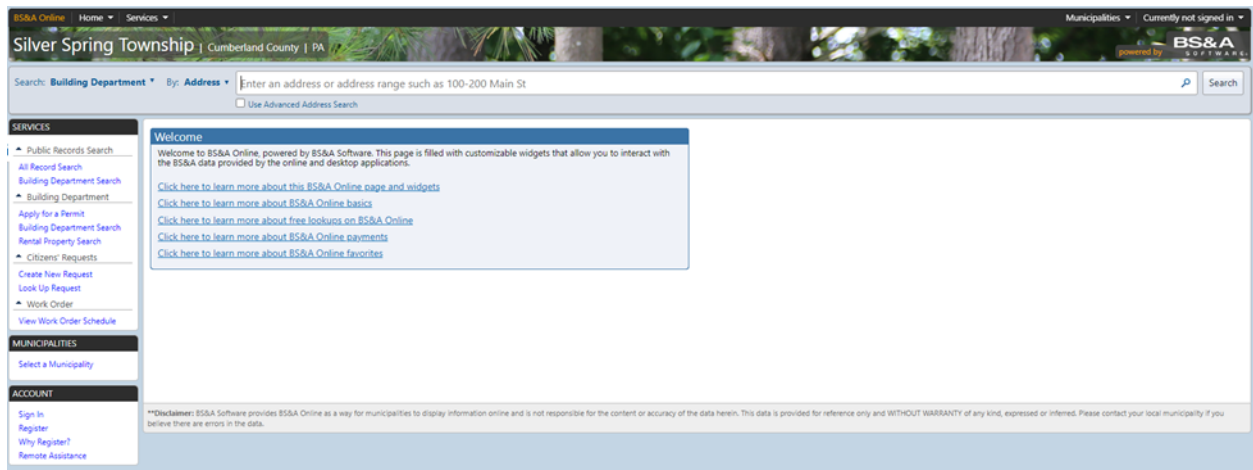
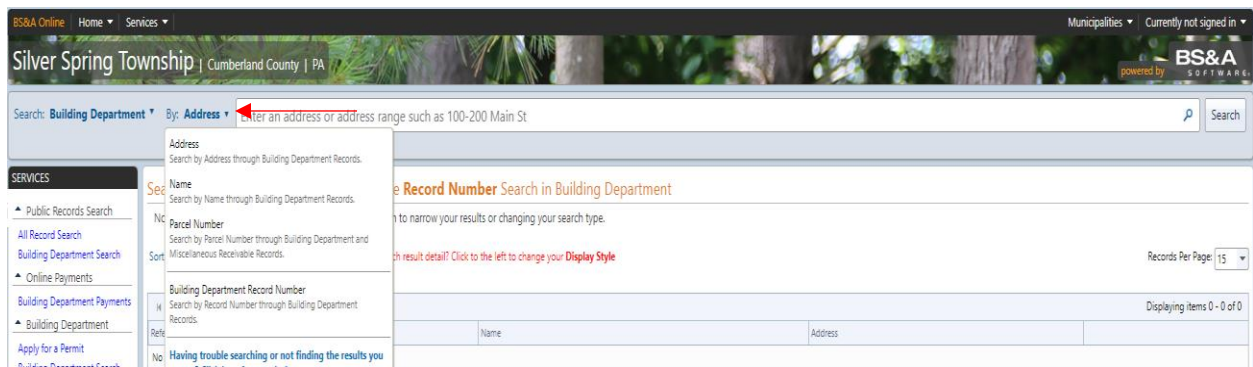


# BS&A Online- Making Payment of an Invoice

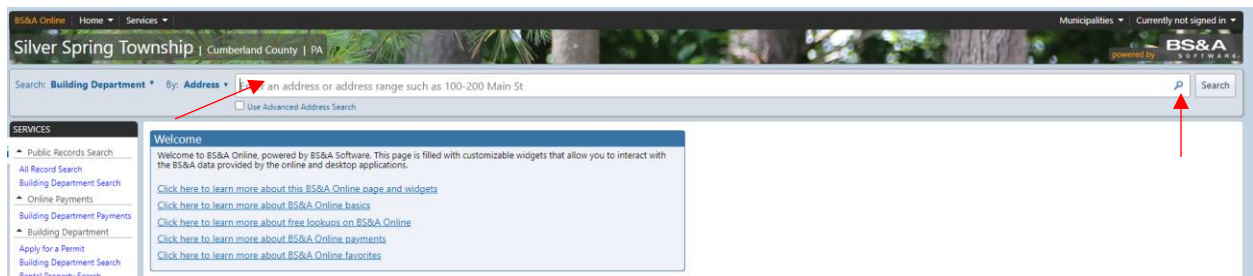
Step 1- Go to: <https://bsaonline.com/?uid=2622>



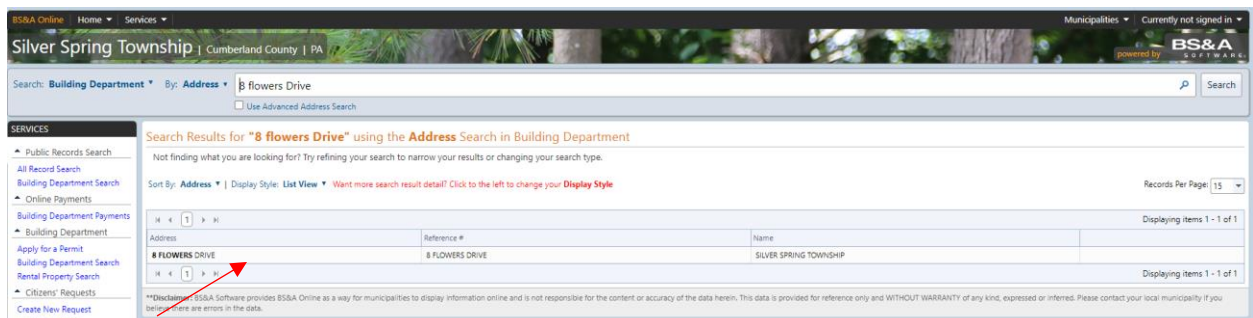
Step 2: Choose how you would like to search for the property. Owner Name or Address



Step 2: Enter Name or Address Click the Search icon.



Step 3: Choose the correct property from the list provided.



## Step 4: Click "Pay Now"

Jump To: Owner Information | Projects | Permits | Attachments

Click here to add this property to your favorite records for easy access on your next visit...

Owner Information Back To Top

Not Available

Projects Back To Top

| Project Number | Filed As | Status | Number of Items |
|----------------|----------|--------|-----------------|
|----------------|----------|--------|-----------------|

**Amount Due**  
Property Total **\$80.00**  
[Pay Now](#)

## Step 5: Verify all the information is correct. Click the box next to "Pay this invoice", click "Make Payment."

MECHANICSBURG, PA 17050

Pay Invoices on this Property

Check the box or boxes of the payment(s) you are making. Verify the Total at the bottom of the Pay Record column, then click the **Make Payment** button.

| Record Type   | Record | Project Number | Property Address | Bill To: | Invoice # | Amount Due | Check All                                 |
|---------------|--------|----------------|------------------|----------|-----------|------------|---|
| Permit        |        |                |                  |          |           | \$80.00    | <input type="checkbox"/> Pay this invoice |
| <b>Total:</b> |        |                |                  |          |           | \$80.00    | \$80.00                                   |

NOTE: Any recent payment(s) made online may not be immediately reflected in amount(s) due

[Make Payment](#)

## Step 6: Enter Card Hold or Checking Account Owners Name, Address and Email Information

Step 6 Choose Payment Method. Pay by Credit/Debit Card or Electronic Check. Continue through the step; Review and Submit and Confirmation and Receipt

WNSP

Step 1: Select Payments    Step 2: Review and Submit    Step 3: Confirmation and Receipt

### Step 1: Select Payments

Please complete the form below. When finished, click the Continue button and you will be asked to review the information for accuracy before your payment is processed.  
Note: \* indicates a required field.

#### My Bills

| Description  |
|--|
| <input type="checkbox"/> Building Fees payment of \$80.00 on ParcelNumber 38-08-0567-516 |

#### Cardholder Information

First Name: \*    Last Name: \*

Address Line 1: \*    Address Line 2:

City: \*    State: \*    Zip Code: \*

Email Address: \*

#### Payment Information

Payment Method: \*  
Credit or Debit Card

Card Number: \*   

Expiration Date: \* (in mm/yy format)

CVV: \*    Where is this number?

[Cancel](#)    [Continue](#)

If you have any questions or Issues Please contact the Silver Spring Township Community Development Department. 717-766-0178.