

**THIS MEETING IS BEING HELD IN-PERSON
AT THE TOWNSHIP ADMINISTRATION BUILDING**

and via ZOOM @ www.zoom.us
Meeting 891 4218 8460

CALL 717-766-0178, EXT. 3001, M-F 8AM TO 4PM FOR REQUIRED PASSCODE

THIS MEETING IS BEING RECORDED

As a courtesy to others in attendance, we ask that you please silence your mobile devices and limit public comment to no more than five (5) minutes per person.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS/PRESENTATIONS

1. Hempt Bridge Overview
2. 2024 Budget Presentation

PUBLIC COMMENT

CONSENT AGENDA

1. *MINUTES – 10/24/2023, 10/25/2023, 11/06/2023*
2. *EXPENSES – 11/15/2023*
3. *TREASURER REPORT – 10/31/2023*

<i>General Fund Checking</i>	<i>\$ 10,128,181.47</i>
<i>General Fund Investment</i>	<i>\$ 657,086.83</i>
<i>General Fund PLGIT Investment</i>	<i>\$ 4,001,512.75</i>
<i>Petty Cash</i>	<i>\$ 333.33</i>
<i>Total General Fund Balance</i>	<i>\$ 14,787,114.38</i>

**File subject to audit*

4. *IMPROVEMENT GUARANTEES*

Consideration of a motion to approve/deny/table the following Improvement Guarantees as presented:

*a. Calvary Chapel Church: (2021-10) 28 N. Locust Point Road, Parcel #38-09-0539-055
Reduction in the amount of \$242.00 leaving a remaining balance of \$00.00.*

*b. Spring Creek Farms Phase 2: (2022-4) Along Woods Dr., Parcel # 38-08-0565-007:
Establish an Improvement Guarantee in the amount of \$1,710,487.00.*

5. SUBDIVISION AND LAND DEVELOPMENT

- a. *Hidden Springs, [6441 Carlisle Pike], Parcel # 38-19-1608-009 (2022-6) – Developer Agreement*

Consideration of a motion to approve/deny/table the Developer Agreement for Hidden Springs to permit a retaining wall within a right-of-way proposed to be eventually dedicated to the Township.

- b. *Mechanicsburg Terminals – DE LLC, (Sheetz Terminal) [along Texaco Road] Parcel 38-08-0567-154 – (2023-9) Time Extension*

Consideration of a motion to approve/deny/table a Plan Review Time Extension for Mechanicsburg Terminals - DE, LLC from November 30, 2023, to January 31, 2024.

- c. *Costco Parcel: [Southeast corner of Hempt Rd and Carlisle Pike] Parcel 338-07-0461-225 – (2023-4) Time Extension*

Consideration of a motion to approve/deny/table a Plan Review Time Extension for Costco from December 1, 2023, to June 1, 2024.

- d. *MDN Investments, LLC: [5 Brenneman Circle] Parcel 38-08-0569-035 – (2022-11) Time Extension*

Consideration of a motion to approve/deny/table a Plan Review Time Extension for MDN Investments, LLC from December 1, 2023, to February 29, 2024.

- e. *Wittle & Myers: [76 Mountain Lane] Parcel 38-05-0437-021 – (2023-11) Time Extension*

Consideration of a motion to approve/deny/table a Plan Review Time Extension for Wittle & Myers from November 30, 2023, to February 29, 2024.

- f. *Elizabeth Morret: [1034 W. Trindle Road] Parcel 38-09-0539-019 – (2023-14) Time Extension*

Consideration of a motion to approve/deny/table a Plan Review Time Extension for Elizabeth Morret from December 6, 2023, to March 6, 2024.

- g. *Recycling Facility: [7001 Carlisle Pike] (South of West Main Street Slip Ramp) Parcel 38-19-1632-012 – (2021-4) Time Extension*

Consideration of a motion to approve/deny/table a Plan Review Time Extension for Recycling Facility from December 31, 2023, to April 24, 2024.

6. NEW BUSINESS

- a. *Grant Resolution 2023-20 - Commonwealth Financing Authority Local Share Account*

Consideration of a motion to approve/deny/table Resolution 2023-20 requesting CFA-LSA statewide no-match grant funding for the Public Works Building Site Preparation Project in the amount of \$1million.

7. EXPENSE APPROVALS

a. Brenneman-Birx Stream Restoration Project

- i. Consideration of a motion to approve/deny/table payment application #1 to Resource Restoration Group, LLC in the amount of \$245,956.09.**
- ii. Consideration of a motion to approve/deny/table the final payment application #2 to Resource Restoration Group, LLC in the amount of \$102,768.14 and to close out the project.**

UNFINISHED BUSINESS

1. Ordinance 2023-11 Restricting Truck Traffic on Mulberry Road

Consideration of a motion to approve/deny/table proposed Ordinance 2023-11 Restricting Truck Traffic on Mulberry Road from Hogestown Road (SR0114) to Woods Drive and Woods Drive from Hogestown Road (SR 0114) to Silver Spring Road (SR1011).

SUBDIVISION AND LAND DEVELOPMENT

1. 6469 Carlisle Pike (2023-13) 12/6/23: Land Development Plan

Parcel ID: 38-19-1608-005A - Address: 6469 Carlisle Pike

The purpose of this plan is to allow for the construction of a new automotive repair building and quick serve restaurant.

a. Waiver(s):

- i. [SLDO 303] – Requirement for separate Preliminary Plans
- ii. [SLDO 402.03] – Existing Resources and Site Analysis (ER/SA)
- iii. [SLDO 602.18.3.g] – Access Drive Minimum Radius
- iv. [SLDO 603.12] – Curb Radius of less than 5 feet (Trash Pad)
- v. [SLDO 603.15] - Perimeter Landscaping (Landscaping Strip along ROW)

b. Planning Exemption

Consideration of a motion to approve/deny/table the Planning Exemption.

c. Final Land Development Plan

Consideration of a motion to approve/table/deny the 6469 Carlisle Pike (2023-13) Land Development Plan, with waivers and subject to staff and engineer comments.

d. Plan Review Time Extension (if tabled)

Consideration of a motion to approve/deny/table a Plan Review Time Extension for 6469 Carlisle Pike from December 6, 2023, to TBD.

2. 808 W. Trindle Road (CU2023-4): Conditional Use Application - Parcel ID: 38-23-0569-019

Consideration of a motion to approve/deny/table forwarding the application to allow for Convenience Store/Retail Sales, in Zone Multi Use-B by conditional use, Section 408 permits a convenience store if sales and display area is less than 3600 sq ft., Section 804 must be met to obtain a conditional use approval, forward to the Township Planning Commission, Cumberland County Planning Department and Township Engineer for their review and recommendation and to establish a Public Hearing date of December 13, 2023, at 6:30 pm for testimony.

NEW BUSINESS

1. 2024 General Budget - Tentative Adoption

Consideration of a motion to approve/deny/table tentative adoption of the 2024 General Budget and to authorize staff to advertise the 2024 General Budget for public inspection.

2. Resolution 2023-19 Establishing Acceptable Forms of Payment

Consideration of a motion to approve/deny/table Resolution 2023-19 Establishing Acceptable Forms of Payment for Obligations Owed to Silver Spring Township.

3. Police Collective Bargaining Agreement

Consideration of a motion to approve/deny/table the Collective Bargaining Agreement (CBA) with the Silver Spring Township Police Union, for a six (6) year term, effective January 1, 2024, through December 31, 2029.

4. Cumberland County 'Village Bridge' Agreement

Consideration of a motion to approve/deny/table the Cumberland County Local Bridge Program Intermunicipal Cost Sharing Agreement, upon final review and approval by the Township Solicitor.

5. Hempt Bridge Project – ~~Cumberland County~~ Contribution Agreement

Consideration of a motion to approve/deny/table a Contribution Agreement between the Commonwealth of Pennsylvania/PennDOT and Silver Spring Township for the Hempt Bridge pedestrian sidewalk/wing addition.

6. Extension of Service Contracts

- a. Engineering Services

Consideration of a motion to approve/deny/table extension of the Herbert, Rowland & Grubic contract for engineering services for a term ending December 31, 2024.

- b. Legal Services

Consideration of a motion to approve/deny/table extension of the Saidis, Shultz & Fisher contract for general legal services for a term ending December 31, 2024.

- c. Employment and Labor Legal Services

Consideration of a motion to approve/deny/table extension of the Eckert Seamans contract for employment and labor legal services for a term ending December 31, 2024.

7. Carlisle Pike Feasibility Study Discussion.

ENGINEER UPDATE

1. Sample Bridge Road Update
2. Hempt Road & State Road 4-Way Stop

SUPERVISOR AND STAFF COMMENTS

ADJOURNMENT

SUBMIT PUBLIC COMMENTS FOR BOARD CONSIDERATION TO BOARDMEETINGCOMMENTS@SSTWP.ORG

- *Comments submitted by 2 pm on the meeting date will be included in that evening's meeting.*
- *Comments submitted after 2pm will be deferred until the next Board meeting.*

RULES FOR PUBLIC PARTICIPATION

As adopted March 23, 2022

Presiding Officer *The Chair of the Board of Supervisors, or the Vice Chair in the absence of the Chair, is the presiding officer for all public meetings of the Board.*

Rules on Public Comment

Participants wishing to make comment must first be recognized by the presiding officer. Once recognized, the participant must announce their name, address, and if applicable, their group or entity affiliation. No participant may speak more than once on the same topic unless all others wishing to speak on the topic have first been heard.

Public Comment Time - except in the case of hearings under the Municipalities Planning Code or other similar proceedings involving applicants and/or parties, no individual participant may speak for more than five (5) minutes and group presentations shall be limited to ten (10) minutes.

No placards, banners, signs or the like may be held in such a way that it obstructs the view of other attendees. Additionally, no placards, banners, signs or the like within the building where the public meeting is held may have stakes, rods or other similar inserts or attachments.

Members of the audience at a public meeting shall not disrupt any portion of the meeting. The presiding officer may suspend any proceeding of the meeting if an attendee at the meeting is disrupting the meeting and either issue a warning, or have law enforcement issue a warning, to all attendees. Upon further disruption by any attendee after such a warning, the presiding officer may:

- a. request any individual to leave the meeting when that person does not observe reasonable decorum;*
- b. request the assistance of law enforcement officers to remove a disorderly person when his or her conduct interferes with the orderly progress of the meeting;*

- c. call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting; or
- d. waive these rules with the approval of the Board, or any combination of the preceding.

December 2023

Meetings to be held in person at Township Office (unless otherwise noted)

- 12/04 Business Advisory Council, 12:00pm
- 12/04 Conservation & Preservation Committee, 5:30pm
- 12/06 Winter's Night @ SSCFC, 6pm to 9pm**
- 12/07 Planning Commission, 6:30pm
- 12/11 Zoning Hearing Board, 6:00pm
- 12/13 Board of Supervisors, 6:30pm
- 12/14 Agricultural Advisory Committee 8:00pm/ASAAC 7:30pm
- 12/20 Sewer Authority, 5:30pm
- 12/21 Land Preservation Review Board, 5:30pm
- 12/22 Township Offices Closed – Christmas Eve (Observed)**
- 12/25 Township Offices Closed – Christmas Day**
- 12/26 Recreation Advisory, 6:00pm
- 12/29 Township Offices Close @Noon – New Year's Eve (Observed)**

- 01/01 Township Offices Closed – New Years Day**
- 01/02 Reorganization Meeting, 6:30pm

Veterans Committee – No December Meeting
New Kingstown Vision – No December Meeting

**SILVER SPRING TOWNSHIP
CUMBERLAND COUNTY, PA**

**OFFICIAL RESOLUTION
2023-20**

Be it RESOLVED, that Silver Spring Township of Cumberland County hereby requests a Statewide Local Share Assessment grant of \$1,000,000.00 (one million dollars) from the Commonwealth Financing Authority to be used for the Public Works Building Site Preparation project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Carl Machamer, Board of Supervisors Chair, and Raymond Palmer, Township Manager, as the official(s) to execute all documents and agreements between Silver Spring Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Willetta Huth, duly qualified Secretary of Silver Spring Township, Cumberland County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Silver Spring Township Board of Supervisors at a regular meeting held November 15th, 2023, and said Resolution has been recorded in the Minutes of Silver Spring Township and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Silver Spring Township, this 15th day of November, 2023.

**SILVER SPRING TOWNSHIP
CUMBERLAND COUNTY**

Willetta D. Huth, Township Secretary

SILVER SPRING TOWNSHIP, CUMBERLAND COUNTY, PENNSYLVANIA

ORDINANCE NO. 2023-11

AN ORDINANCE OF SILVER SPRING TOWNSHIP, CUMBERLAND COUNTY, PENNSYLVANIA, AMENDING SECTION 385-59 [SCHEDULE X: VEHICLE WEIGHT LIMITS] OF ARTICLE VIII [SCHEDULES] OF CHAPTER 385 [VEHICLES AND TRAFFIC] IMPOSING RESTRICTIONS AS TO THE WEIGHT OF VEHICLES OPERATED UPON MULBERRY ROAD BETWEEN SR 0114 (HOGESTOWN ROAD) TO T-585 (WOODS DRIVE) AND UPON T-585 (WOODS DRIVE) BETWEEN SR 0114 (HOGESTOWN ROAD) TO SR 1011 (SILVER SPRING ROAD).

IT IS HEREBY ENACTED AND ORDAINED by the Board of Supervisors of the Township of Silver Spring, County of Cumberland, and Commonwealth of Pennsylvania, as follows:

SECTION 1: Section 385-59 [Schedule X: Vehicle Weight Limits] of Article VIII [Schedules] of Chapter 385 [Vehicles and Traffic] of the Silver Spring Township Code is hereby amended as follows:

A. The following is hereby added by insertion in proper numerical and alphabetical sequence of Street or Bridge:

Name of Street or Bridge	Maximum Gross Weight (pounds)	Location
T-586 (Mulberry Drive)	33,000	Between SR 0114 (Hogestown Road) to T-585 (Woods Drive)
T-585 (Woods Drive)	33,000	Between SR 0114 (Hogestown Road) to SR 1011 (Silver Spring Road)

SECTION 2: ERECTION OF SIGNS – The Township shall erect or cause to be erected and maintained restriction signs designating the updated weight limit restriction at the ends of the portion of the road restricted as provided in this Ordinance and consistent with the August 31, 2023 Mulberry and Woods Drive Truck Restriction Study conducted by the Township Engineer. In the case of a restriction on a road which has not begun or ended at an intersection with an unrestricted highway, the Township shall also place an advance informational sign at the intersection nearest each end of the restricted portion of the road which would allow drivers to avoid the restricted portion of the road.

SECTION 3: SEVERABILITY – The provisions of this Ordinance are severable. If any sentence, clause, or section of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, or sections of this Ordinance. It is hereby declared to be the intent of the Board of Supervisors of Silver Spring Township that this Ordinance would have been adopted has such unconstitutional, illegal, or invalid sentence, clause or section not been included herein.

SECTION 4: In all other respects, Chapter 385 [Vehicles and Traffic] of the Silver Spring Township Code shall remain as heretofore enacted, ordained, and amended, which said Chapter, as amended, is hereby re-enacted in its entirety herein.

SECTION 5: REPEALS – All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed insofar as they may be inconsistent herewith.

ORDAINED AND ENACTED this 25th day of October 2023.

ATTEST:

**SILVER SPRING TOWNSHIP
BOARD OF SUPERVISORS**

Willetta D. Huth, Township Secretary

Cardon R. Machamer
Board of Supervisors Chair

SEAL

**RESOLUTION OF THE BOARD OF SUPERVISORS OF
SILVER SPRING TOWNSHIP, CUMBERLAND COUNTY, PENNSYLVANIA**

RESOLUTION 2023-19

**A RESOLUTION ESTABLISHING ACCEPTABLE FORMS OF PAYMENT FOR
OBLIGATIONS OWED TO SILVER SPRING TOWNSHIP**

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Board of Supervisors of Silver Spring Township, Cumberland County that:

1. The following forms of payment for obligations owed to Silver Spring Township will be accepted, subject to the requirements of this Resolution: cash, checks, money orders and credit cards. Credit card payments may be subject to a bank processing fee.
2. Bitcoin and other types of cryptocurrencies will not be accepted.
3. Coins in excess of five dollars (\$5.00) will not be accepted as whole or incremental payment of an obligation.
4. Rolled coins will not be accepted.
5. All cash payments must be made by legal U.S. currency only.
6. Any form of payment that has been altered, defaced, damaged or otherwise not readily acceptable for deposit at a state or federally chartered bank or other financial institution, as determined by the sole discretion of Township staff, will not be accepted.
7. Any form of payment that has been contaminated with any foreign substance, as determined by the sole discretion of Township staff, will not be accepted.

RESOLVED AND ADOPTED at a duly advertised public meeting this 15th day November, 2023.

ATTEST:

**BOARD OF SUPERVISORS
TOWNSHIP OF SILVER SPRING**

Willetta D. Huth, Township Secretary

Carlton R. Machamer, Chairman