

**TOWNSHIP OF SILVER SPRING
Cumberland County, Pennsylvania**

RESOLUTION 2015-15

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
SILVER SPRING TOWNSHIP, CUMBERLAND COUNTY, PENNSYLVANIA,
DECLARING THE DISPOSITION OF CERTAIN TOWNSHIP RECORDS IN
ACCORDANCE WITH THE SCHEDULES AND PROCEDURES
FOR DISPOSITION OF RECORDS AS SET FORTH IN THE
MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008.**

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said committee on December 16, 2008; and,

WHEREAS, the Township of Silver Spring desires to dispose of records according to statutory requirements; and

WHEREAS, the Township pursuant to Resolution 2014 -19, resolved that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual that was approved on December 16, 2008.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Silver Spring Township, Cumberland County, Pennsylvania, that the following records be disposed in accordance with the schedules and procedures for disposition of records as set forth in the Municipal Records Manual that was approved on December 16, 2008: all files dated 2005, 2006, 2007, 2008, and 2009 for Residential Permits, Inspection Reports, and Certificates of Occupancy.

ADOPTED as Resolution 2015-15, this 9th day of September, 2015

ATTEST:

**SILVER SPRING TOWNSHIP
BOARD OF SUPERVISORS**



Secretary

By: 

Chairman